

Westfield Fire and Rescue Department

WFRD
Regular Meeting
December 7, 2015

Trustee Thombs called the meeting to order at 6:00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

The Trustees swear in the new member, Catherine Wheeland to the WFRD. Wheeland will be attending EMT classes in January.

Minutes to be approved

Schmidt makes a motion to accept the November 16, 2015 meeting minutes as submitted; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Chief's Report

Total runs are 32; 19 EMS, 9 Fire, 4 MV. There are 25 in the Township, 5 in the Village, 1 in Seville and 1 in Caymen

The Association hosted "Breakfast with Santa" last Saturday. It was attended by over 120 people. Pictures can be found on www.westfieldfireandrescue.com and a link to Shutterfly. Thank you to Jane Rych for taking pictures and to Trustee Jim Likley for serving the members and helping to clean up.

The department is looking into the possibility of a group purchase with Seville and Lodi for a system sterilizer for the ambulance and EMS equipment. This is a fogger that is placed in the ambulance and uses a solution of hydrogen peroxide and per acetic acid. The solution kills germs and prevents reinfection of surfaces. The cost for the system and a case of solution of \$1,545.00 and will not take place until after the first of the year.

Seville, Guilford and WFRD are collecting toys for needy families. Please drop off gifts by this Friday so the district has enough time to deliver the presents.

Portable undercarriage wash- line item has sufficient funds. This will help with the upkeep on the trucks and neutralize the salt. The cost to the district is \$ 715.00 and the Association will match funds.

Status on New Truck- 30 days behind and may be done the last week of March. January 4-15th pre paint inspection in Nebraska. Part of the bid is to examine truck and another final inspection before shipment.

Old Business

Fire station discussion on hold until after the holidays.

OBMV- on hold

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Record retention- need to be done due to audit.

Salary Schedule- Approved on November 16, 2015. Auditor would like the name of the person, position, pay and trustees accept total roster each time.

Provident Insurance renewal- Lynett Duggen accident and health policy. Likley left a message and has not heard back yet. Likley will email regarding workman's comp. and the coverage that is being offered at a price. This policy extends the regular health care policy and the Township should look at other options that are less expensive; currently paying \$3,000.00 per year. Seville/Guilford don't offer this coverage or a comparable coverage. This policy goes beyond workman's comp and there are a variety of beriefment benefits. Likley would like to review new options and presently there are no appropriated line items for this coverage. Renewal of our existing policy is February 1st.

Year-end meeting will be Wednesday, December 30, 2015 at 6:00 PM.

Likley makes a motion to hold a special meeting on December 30, 2015 at 6:00 PM to discuss year-end finances and decisions; seconded by Schmidt. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

Announcements

December 21, 2015 @ 6:30 PM WFRD reg. meeting

Fiscal Officer's Report

- Payment Listing in the total amount of \$5,761.18
Card Service Center- Payment for MC AX hotel payment
Citi Hardware- Plexi-glass on front light for flag
- Supplemental Appropriations- \$2,500.00 for supplies for operating expenses for 2015. Currently there is \$1300.00 in line item after the appropriation (includes the \$2500.00 not yet appropriated amount).
- Card Services Center at Westfield Bank- Approve the payment list in the amount of \$401.40 to \$401.70 so this changes the payment listing amount to \$5,761.48.

Thombs makes a motion to accept the payments in the amount of \$5,761.48 with the Westfield Bank payment will be changed; seconded by Schmidt. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

- **Fund Status- \$ 260,843. 05.**
- **Payment to Burnhem and Flower on hold for Provident Insurance.**
- **March, truck will be ready but money is not appropriated for the extended truck rental.**
- **Corrected check amount for repairs on November 16, 2015 in the amount of \$11,356.50 has not been printed yet. Trustees need to sign after printed.**

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- Daytime staffing budget by the Chief for the amount of \$41,000.00 but was appropriated at a different amount. This should be straightened out by December 21st.
- Zweifel will look into the difference of reimbursement from OTARMA Insurance (should be enough through mid-February) and the amount paid to Guilford. Zweifel will need to have these total amounts done by December 21, 2015
- Chief will discuss with insurance company the amount for the truck rental and also the contract with the company building the truck (30 days over the contracted date) and more money is needed for the rental. The company stated there was a change order on the truck but the Chief is unaware of any change order. The company is to clarify what the change is.

New Business

- New Provident Health Insurance- nothing is allocated or appropriated for this insurance.
- Zweifel will look into the Insurance deductible discrepancy; and Volunteer Dependent Fund (\$300.00) has not been paid out.

Thombs makes a motion to adjourn at 7:00 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: _____

Trustee William Thombs, Chair

Trustee James Likley

Trustee Michael Schmidt

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